

APPLICATION FOR THE BUSA COMMITTEE 2010-11



NAME	
PHOTO (please insert or attach)	
UNIVERSITY AND CURRENT YEAR	
POSITION INTERESTED IN	
MOBILE PHONE	
E-MAIL ADDRESS	
EXPERIENCE: (Why would you be a great committee member? What sailing and committee experience do you have? Or attached your sailing CV.)	
PROPOSER	
E-MAIL ADDRESS	
SECONDER	
E-MAIL ADDRESS	

Will you be attending the AGM? YES NO

BUSA OFFICER ROLES & RESPONSIBILITIES

1. Vice President x 1

Reports to: The General Committee.

Overall responsibility: The Vice Presidents act as continuity links on the committee and act as a knowledge base.

Term: 24 months

Desirable abilities:

- To have sat on the BUSA Committee, to have helped to run a Major BUSA event, or to have represented BUSA.
 - To either be a final year student or postgraduate student who have sailed for a number of years.
 - To be available to attend Committee meetings (Min. 1 per year).
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2. Team Racing Co-ordinator

Reports to: The General Committee

Overall responsibility: The promotion and co-ordination of university Team Racing

Term: One year (elected annually)

Key areas of responsibility:

- Chair of the Team Racing Working Group.
- Responsible for the Area League Co-ordinators.
- Overall responsibility for all team racing matters.
- Oversees and ensures the fair running of Team Racing qualifiers
- Organisation of BUSA Playoff Competition.
- Oversees the Team Racing Championships Organising Committee.

Consults with:

- The General Committee
- The Team Racing Working Group
- The Team Racing Championships Organising Committee
- Venues

Desirable abilities:

- Good organisational and communications skills.
 - Good understanding of team racing.
 - Available to travel to meetings and events.
 - To have sailed in a BUSA Team Racing Event.
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3. Area League Co-ordinators x 5 (South Central, Western, Northern, Midlands, Scottish)

Reports to: The Team-Racing Co-ordinator and the General Committee

Overall responsibility: Runs their region, involved in the General Committee, makes them aware of what is going on in their region.

Term: One year (elected annually)

Key areas of responsibility:

- Runs the region.
- Involved in the General Committee (lots of emails and travelling).
- Makes them aware of what is going on in our region.
- Part of the BUSA Team Racing Working Group.
- Organises Team Racing Qualifiers and other Area Championships.
- Sorts out any regional issues and disputes.
- Promotes all BUSA activities and events in their regions.

- Works closely with the universities in the region involving them in what is going on.
- Liaises with the Men's and Ladies Captain about sailors within their regions.
- Future plans and how to improve the regions sailing.

Consults with:

- The General Committee
- Regional Captains
- Venues

Desirable abilities:

- Good organizational and communication skills.
 - Available to travel to meetings and events.
 - To have sailed in a BUSA event.
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4. Keelboat Officer

Reports to: The General Committee

Overall responsibility: To liaise with the RYA and assist, where necessary, in promoting match and keelboat racing to students.

Term: One year (elected annually)

Key areas of responsibility:

- To promotion of keelboat and match racing events to students.
- To assist the RYA and host club/university with the Yachting Nationals.
- To liaise with the Men's and Ladies Captains to help find keelboat/match racers to represent BUSA.

Consults with:

- BUSA Members
- BUSA Committee Members
- Event organising authorities

Desirable abilities:

- Good organizational and communication skills.
 - Available to travel to meetings and events.
 - To have sailed in a BUSA event.
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5. Publicity Officer

Reports to: The General Committee

Overall responsibility: To keep BUSA members informed as to what is happening in terms of upcoming events and news stories through upkeep of BUSA website.

Term: One year (elected annually)

Key areas of responsibility:

- Upkeep of the BUSA website – particularly ensuring calendar is up to date.
- Publicising events.
- Writing news stories on website and in yachting media.
- Assisting in securing sponsorship for BUSA events.
- Keeping BUSA members informed of what is happening/has happened.

Consults with:

- BUSA Members
- BUSA Committee Members
- Potential sponsors/sources of publicity e.g. Yachts and Yachting Magazine.

Desirable abilities:

- Computer literate (able to upkeep website).
 - Good Communications skills.
 - Available to travel to meetings and events.
 - To have sailed in a BUSA Event.
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6. Men's & Ladies' Captains

Reports to: The General Committee

Overall responsibility: Event and Team selection

Term: One year (elected annually)

Key areas of responsibility:

- To proactively recruit sailors to represent BUSA in all disciplines.
- Be a figurehead for BUSA at external events.
- Select events for BUSA teams to enter.
- Select the best team to represent BUSA in such events.
- Organises the American-BUSA exchange in such a year.

Consults with:

- BUSA Members
- BUSA Committee Members
- Event Organising Authorities

Desirable abilities:

- Good organizational skills.
 - Communication skills essential.
 - Sailed for a number of BUSA events.
 - Leadership experience and a figurehead to represent BUSA at events.
 - Ability to select a team in tough circumstances.
 - Available to travel to meetings and events.
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7. The Honorary Treasurer

Reports to: The General Committee

Overall responsibility: The co-ordination of BUSA's accounts and setting the year's budget

Term: One year (elected annually)

Key areas of responsibility:

- To work closely with the Secretary in setting the annual budget.
- To deal with finance requests from various BUSA members.

Consults with:

- The General Committee
- The Men's and Ladies' captains
- The Secretary

Desirable abilities:

- Good organizational, communication and accounting skills.
- Available to travel to meetings and events.
- Good understanding of the costs involved in sailing and especially team racing.