

**THE BUSA AGM 2019 16TH APRIL AT TIGER TIGER, PORTSMOUTH
COMMENCING AT 18.30HRS**

Minutes

	<i>Item</i>	<i>Lead</i>
1.	<p><u>Apologies for Absence</u> Jasper Severn, Chris Lindsay (CL), Peter Saxton, Jack Fenwick, Tony Mapplebeck (TM), Harry Bowerman (HB)</p>	NM
2.	<p><u>Welcome</u> Present: Neil Marshall (NM – Chair), Emily Robertson (ER – Vice-President), Iona Smith (IS – Vice-President), Abby West (AW – Development Officer), Jess Beecher (JB – BUSA Secretary), Karen Thomas (KT – Midlands Representative), George Haynes (GH – Northern Representative), Nicole Ames (NA – South-Central Representative), Hannah Peters (HP – BUSA Administrator), 2x representatives from the following universities (Cambridge, Durham, Edinburgh, Exeter, Glasgow, Newcastle, Oxford, Plymouth, Portsmouth, Solent, Southampton, St Andrews, Surrey, Swansea)</p> <p>NM opened the meeting, welcomed everyone present and opened agenda on the projector.</p> <p>NM introduced the current committee present (NM, JB, ER, IS, GH, KT, AW, NA)</p>	NM
3.	<p><u>Minutes of the 2018 AGM</u></p>	NM
4.	<p><u>Summary of the Year</u></p> <ul style="list-style-type: none"> • Area Reports <ul style="list-style-type: none"> ○ Scotland (Given by Hugh Braidwood on behalf of Scottish Representative) <ul style="list-style-type: none"> Held 3 great league weekends, issues with weather meant league 2 had to be moved from Loch Forfar to River Tay at short notice but change was handled smoothly. PRO was Robyn Fitzgerald and record number of races were completed. ○ Northern (GH) <ul style="list-style-type: none"> Snowy weather but managed to get to Derwent, completed a record number of races. Everyone was happy and catering was a big success. ○ Midlands (KT) <ul style="list-style-type: none"> Midlands held first coached team racing event (Midlands Mixer) to great success. Qualifiers went well, 150 races were completed and everyone was happy. 	AR

	<ul style="list-style-type: none"> ○ Western (given by NM on behalf of Western Representative) <ul style="list-style-type: none"> Held at Chew Valley, hosted by Bristol. Racing went well, everyone did a great job. ○ South Central (NA) <ul style="list-style-type: none"> Really good weekend, snow was challenging but managed to get all boats transported and weekend conditions were good. Had a few issues on the water but everything was handled well and everything else ran smoothly. • Team Racing <ul style="list-style-type: none"> ○ Playoffs <ul style="list-style-type: none"> Held at Derwent, conditions tricky due to Storm Freya. Completed enough races to get a result, winners were Oxford Blue who remained unbeaten throughout the weekend. Everything went well. ○ Finals <ul style="list-style-type: none"> Three days of sunny sailing, completed 316 races. PRO was Robyn Fitzgerald, everything went well and everyone was happy. • Match Racing & Yachting <ul style="list-style-type: none"> ○ Match Racing <ul style="list-style-type: none"> 16 teams completed at WPNSA, round robin completed a record number of races (15 each). Plan for 2020 is to use Portland House again and expand entry to 18 teams. ○ Yachting <ul style="list-style-type: none"> Ongoing, 22 teams entered. Plans in place to continue for 2020. • BUSA Teams (events, Tour) (given by NM on behalf of captains) <ul style="list-style-type: none"> Several BUSA teams entered to events this year which have been fairly successful. Main event coming up is BUSA tour (3 weeks in USA). Entry has closed, applicants should find out if they were successful by Saturday. • Finance and Accounts (given by NM on behalf of CL) <ul style="list-style-type: none"> Accounts running until 31st August 2019. Opened year at £80,348 and spent £77,613. Made surplus of £2,737 which will be reinvested. See Appendix 1 for full accounts summary. 	<p>GH</p> <p>ER</p> <p>JB</p> <p>JBu/HH</p> <p>CL</p>
5.	<p><u>Constitutional Amendment</u></p> <p>NM checked attendees had read proposed amendments (circulated pre-meeting). Briefly explained the current committee structure then summarised proposed changes.</p>	NM

	<ul style="list-style-type: none"> • Addition of roles (Team Racing Officer, Fleet Racing Officer, match Racing Officer, BUSA Administrator, Vice-Chair) • Removal of roles (Mens Captain, Womens Captain, Keelboat Officer, BUSA Secretary, Web Editor, Technical Delegates) • Change of roles (Area Representatives to Area Chairs) <p>NM gave rationale behind amendments – JB role at RYA is changing and it will be more beneficial for BUSA to contract an individual to provide administrative support. Allows students to have more input on how student sailing is run.</p> <p>NM invited questions (none received) then opened voting on the proposed changes.</p> <p>NM introduced HP to the meeting. HP explained her new role as BUSA Administrator and how handover between HP and JB would happen over coming months.</p> <ul style="list-style-type: none"> • HP is taking over the Secretary role from JB in its new form as BUSA Administrator, effectively immediately post-AGM. This includes all secretarial and financial duties that were previously associated with JB’s role as BUSA Secretary. <p>Constitutional amendments were passed by a majority vote.</p>	
6.	<p><u>Elections:</u></p> <p>NM encouraged attendees to read the manifestos of all candidates (circulated pre-meeting) and explained that only candidates standing for contested roles would give a speech. NM explained how to vote and how to abstain.</p> <p>Speeches were given by candidates for contested roles present at meeting (AW, GH)</p> <p>Contested Roles:</p> <p>Vice-Chair Abby West, Niall Tutt</p> <p>Match Racing Officer George Haynes, Hebe Hemming</p> <p>Media Officer Joshua Speakman-Lowe, Harry Bowerman</p> <p>Non-Contested Roles:</p> <p>Chair Karen Thomas</p> <p>Development Officer Joe Penhaul Smith</p> <p>Hon. Treasurer Matt Goodbourne</p> <p>Scottish Chair Emily Hill</p>	NM

	<p>Northern Chair Kieran Graham</p> <p>Team Racing Officer Nicole Ames</p> <p>NM opened voting on all roles.</p> <p>Re-election of President Peter Saxton</p> <p>Roles not up for Re-election NGB Representative – Jess Beecher Vice-President (2018-20) – Iona Smith</p> <p>No Applications for: Midlands Chair Western Chair South Central Chair Vice President (2019-21) Keelboat Officer Fleet Racing Officer</p> <p>NM advised everyone that unfilled roles have been re-opened and shared the link for people to apply. JB announced results of elections</p> <ul style="list-style-type: none"> • Vice-Chair – Abby West • Match Racing Officer – George Haynes • Media Officer – Harry Bowerman 	
7.	<p>AOB</p> <p>NM gave thanks on behalf of BUSA to the following:</p> <ul style="list-style-type: none"> • Chris Lindsay for his position as Hon. Treasurer and Technical Delegate over the last 4 years. • Emily Robertson for her 5 years as Scottish Representative, Vice-President and Technical Delegate. • Tony Mapplebeck for his tireless service and dedication to BUSA and to student sailing as a whole over the last 10 years. • Jess Beecher for 16 years of service as BUSA Secretary, going well beyond her paid role at the RYA. <p>NM invited feedback on the year and on BUSA as a whole from attendees (See Appendix 2)</p>	NM